House Rules

- Browsing
  Books removed from the shelves when browsing should not be reshelved. Rather, they should be left on a table, at the circulation desk or laid on top of other shelves books.

- Change
  The Library does not provide change except when it is needed for payment of fines or photo copies.

- Food
  Food consumption is prohibited in the library. Drinking of beverages is permitted only if the liquid is in a closed container or resealable bottle. Please notify staff of any spills. Drinks are not permitted at any library computer station.

- Supplies
  The library does not sell office supplies. Staplers and mending tape are provided in the copy machine room.
House Rules

- **Telephone**
  Students are allowed to make brief telephone calls and may also receive calls in the library. Cell phones should be placed on vibrate or the ringer should be muted, and calls taken outside of the library.

- **Study After Hours**
  Students are not permitted to study in the library when the library is closed, except by special permission granted by the Library Director.

- **Doors**
  Students should not exit by the side or back door of the library. Entrance and exit should be by the front door.